

September 24, 2018



IMPORTANT

All Saints School

Dear All Saints Parents:

As you know, our first trimester conferences are on the calendar for Wednesday, October 10th and Thursday, October 11th. As is our tradition, students in grades 3-8 will lead their conference. Be sure to select a time when both you and your child can attend. Our educational program at All Saints depends greatly on our mutual collaboration in regard to your child's educational development. The schedule for conference week is as follows:

Monday, Tuesday, October 8, 9 – Regular School Days

➔ **Wednesday, October 10 – Half Day** – students will be dismissed at **noon**. Conferences will be held in the afternoon and into the evening. All Saints Extended Care will be open from 12 p.m. to 6 p.m. for our Extended Care students.

➔ **Thursday, October 11 – Conference Day** – No School for students. All Saints Extended Day Care is available from 7 a.m. to 5 p.m. for our Extended Care students who sign up beforehand. Please remember that on this day the Extended Care fee is \$35.00 for a partial or full day.

Friday, October 12 – Teacher Professional Development Day - No School for students. All Saints Extended Day Care is available from 7 a.m. to 5 p.m. for our Extended Care students who sign up beforehand. Please remember that on this day the Extended Care fee is \$35.00 for a partial or full day.

Please cross out the blocks of time that you are NOT AVAILABLE on the reverse side of this letter. Please try to leave several choices available for the teachers to schedule your conference times. Since teachers will be trying to schedule 20-25 conferences, as well as taking into consideration families with more than one child, we appreciate your flexibility.

In grades pre-k through eighth, you will be assigned one 20-minute period for each child. If you have two or more children, we will try to schedule your conferences consecutively.

Please return the conference sign-up sheet to your child's homeroom teacher by Friday, September 28th, 2018. If we do not receive this from you, we will assume that we can schedule you for any time on either of the conference days. If you have multiple children we prefer that you **fill out only one form** and sign up all of your children on one sheet.

Confirmation of your conference time will go home no later than October 5th. All conferences in grades pre-k through eighth will be held in your child's homeroom. Please check your middle school student's homeroom door to confirm conference location. If you are unable to attend at the regular conference times, makeup conferences will **ONLY** be held on Wednesday October 24th 2:20-4:00 p.m.

We look forward to seeing you at conference time. Thank you for your participation in support of your child's education.

Sincerely,

Jon Myers
Principal

Time	Weds, 10/10	Thurs, 10/11
8:00-8:20		
8:20-8:40		
8:40-9:00		
9:00-9:20		
9:20-9:40		
9:40-10:00		
10:00-10:20		
10:20-10:40		BREAK
10:40-11:00		
11:00-11:20		
11:20-11:40		
11:40-12:00		
12:00-12:20		
12:20-12:40		
1:00-1:20		
1:20-1:40		
1:40-2:00		
2:00-2:20		
2:20-2:40		
2:40-3:00		
3:00-3:20		
3:20-3:40		
3:40-4:00		
4:00-4:20		
4:20-4:40		
4:40-5:00		
5:00-5:40	DINNER	
5:40-6:00		
6:00-6:20		
6:20-6:40		
6:40-7:00		
7:00-7:20		
7:20-7:40		
7:40-8:00		
8:00-8:20		

Block out times you CANNOT COME
PLEASE BE FLEXIBLE
PLEASE PRINT

Name of Parent/Guardian:

Daytime Telephone No.

**PLEASE FILL OUT COMPLETELY for
your child/children:**

<i>Ex: Thomas</i> <i>First Name</i>	<i>Hardy</i> <i>Last Name</i>	<i>3A</i> <i>Class</i>	<i>Smith</i> <i>Teacher</i>

**PLEASE RETURN TO
YOUR HOMEROOM
TEACHER BY
Friday September
28th, 2018**

**IT WOULD REALLY HELP
US IF YOU SEND ONLY
ONE FORM PER FAMILY**

THANK YOU.