

- The school is financially and spiritually supported by the **All Saints Parish/Community**.
- All parents automatically belong to the **Parent Resource Committee**.
- Our **School Advisory Council** is actively involved in advising the principal and the pastor on school policies.

### **Volunteer Support**

We appreciate the fact that we have many volunteers involved in the school. **FAIR SHARE HOURS** from families are required. Please see our Student/Parent Handbook for more information.

All Saints School is a member of the Archdiocese of Portland School System. Our Student/Parent Handbook and Enrollment Contract are the basis for understanding the requirements of being an All Saints student and parent. As a school, we are dedicated to being part of our greater parish community.

### **To Apply to All Saints School**

Admissions to All Saints is based on criteria set by the School Advisory Council (*please refer to the All Saints Registration Packet for more information*).

Applicants must submit all relevant registration forms and documents, as well as pay a non-refundable **\$250 Registration Fee** per child.

A non-refundable **\$300 Family Fee** is also required.

Interviews and tours are given on an on-going basis. Please call the school office to schedule a time to come for an interview or tour.

Formal Admission is granted upon receipt of an acceptance letter and an enrollment contract from All Saints School.

### **Open Houses**

**February 13, 2018 at 6:30 pm**

**March 14, 2018 at 6:30 pm**

**Location: School Library**

### **All Saints School**

601 NE Cesar E Chavez Blvd.

Portland, Oregon 97232

Office: 503-236-6205 □ Fax: 503-236-0781

[www.allsaintsportland.com](http://www.allsaintsportland.com)

# *All Saints School*



*Providing Quality  
Catholic Education  
since 1936*

## **Facts about All Saints School**

All Saints School is a Catholic Elementary School nestled in the heart of Portland's Laurelhurst neighborhood.

Our school provides a Catholic education to children of all races, religions and cultural backgrounds.

The mission of All Saints Catholic School is to cultivate a unified faith-centered community in partnership with parents, and to prepare students to be life-long learners who are responsible citizens committed to the values of Christ.



- All Saints School serves students in Pre-K through eighth grade.
- We maintain an average **class size of 25** (first through eighth grade).
- Subjects taught:
  - ✦ **Math**
  - ✦ **Social Studies**
  - ✦ **Language Arts**
  - ✦ **Science**
  - ✦ **Religion**
  - ✦ **Spanish**
  - ✦ **Health/Physical Education**
  - ✦ **Computer Science**
  - ✦ **Library Skills**
  - ✦ **Music/Drama**
  - ✦ **Art**
- We are proud to have a **GREENHOUSE, NEW LIBRARY, and an ART LAB AND MUSIC STUDIO.**
- Chrome Books are supplied to each individual student in grades 6-8.
- 85% of our faculty hold Masters Degrees
- Our students in first through eighth grades take the Renaissance Learning STAR Assessments.



- **The CHRYSALIS PROGRAM** provides opportunities for students in grades four through eight to be involved in an experiential learning program off-campus.
- Our gymnasium is used for many activities, including:
  - ✦ **Physical Education classes**
  - ✦ **C.Y.O. Sports**
  - ✦ **School Assemblies**
  - ✦ **Auction**
- Annual School Events include:
  - ✦ **Grandfriends of School Day**
  - ✦ **Christmas Performance**
  - ✦ **Gala Spring Musical**
  - ✦ **Kindergarten and Eighth Grade Graduation Ceremonies**
  - ✦ **Concerts**
  - ✦ **Special Assemblies**
  - ✦ **Science Fair**
  - ✦ **Art Literacy Program**
- Fundraising Events/Activities include:
  - ✦ **Annual Fund Drive**
  - ✦ **Jogathon**
  - ✦ **Spring Auction**
  - ✦ **\$crip**





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## All Saints School

Dear Prospective All Saints School Parents,

Thank you for considering All Saints School. Our enrollment forms and additional information about our school are enclosed. Our average class size is twenty-five students in first through eighth grade. By keeping a realistic student/teacher ratio, All Saints is able to provide opportunities for varied learning experiences in our classrooms.

If you choose to enroll your child at All Saints School, please fill out and return the enclosed enrollment forms with a **\$250 non-refundable Registration Fee** for each child you wish to enroll. Please also pay the **\$300 non-refundable Family Fee** at the time of registration. We will send confirmation of your child's enrollment by mail after we have processed their application and include the Enrollment Contract to be signed and returned to us. (The **Registration Fee** and **Family Fee** of any student not assigned to a class due to class size limitations will be returned to you, and those students will be placed on a waitlist for future placement should a spot open in that grade.) We are hopeful that there will be room for everyone without the need for a waitlist. Tuition assistance for qualifying All Saints parishioners is available for grades K-8. (To qualify as an All Saints parishioner you must be active (in attending Mass and in Parish events) as well as a tithing member for one-year prior and continue participation and tithing during your tenure.) All Catholic families, including those affiliated with another parish, may apply for Archdiocesan financial aid grants. There is a limited amount of tuition aid we are able to give to families in need. **FACTS Tuition Assistance Forms must be completed by March 31, 2018.**  
<https://online.factsmgt.com/signin/3GK70>

All first through eighth grade enrollees are required to take a placement test before final acceptance at All Saints School. Please call our office to set up a time to come in for the placement test and school visitation. Please be aware that grade level assignment is based on assessment of a student's academic readiness, including test scores. Entering kindergarten students' families will be contacted during the summer to set up a visitation time for the first week of school for skill assessment and classroom placement. All Saints School reserves the right to assign grade placement in a manner that ensures the "right fit" for your child.

All Saints School provides a wonderful opportunity for your child to learn in a positive academic environment. We are proud of our traditions and look forward to having your family in our community.

Sincerely,

Ms. Rose Rosinski  
Principal

601 NE Cesar E Chavez Blvd.  
Portland, Oregon 97232  
Office: 503-236-6205 □ Fax: 503-236-0781

# 2018-2019 All Saints School

## Admission Policies & Procedures

All Saints School is an educational ministry of All Saints Parish and does not discriminate on the basis of race, color, religion, national or ethnic origin, or gender. Persons of faith traditions other than Catholicism are welcome. However, all families are asked to support the philosophy of Catholic education.

***In the event there are more candidates for a grade than there are openings, the following list of priorities are used in the selection of new students:***

1. Currently enrolled students in good standing are assured a place for the coming year.
2. Children of Catholic families of All Saints Parish who have other siblings currently enrolled in All Saints School.
3. Children of Catholic families of All Saints Parish who have no siblings enrolled in All Saints School.
4. Children of parishioners of other Catholic parishes without a school or with a school that is over-enrolled who have other siblings currently enrolled in All Saints School.
5. Children of non-Catholic families with other siblings currently enrolled in All Saints School.
6. Children of All Saints staff who do not qualify under any of the above.
7. Children of parishioners of other Catholic parishes without a school or with a school that is over-enrolled who have no siblings enrolled in All Saints School.
8. Children of Catholic families who are not All Saints parishioners.
9. Children whose parents support the philosophy of Catholic education.

### **Enrollment Fees**

1. **Registration/Application Fee (\$250). *Due at time of registration.*** Along with the Family Fee, this is the most important fee, for the date you submit your student's Registration Fee and Family Fee is the date their name is placed on our admissions lists. **This fee is non-refundable.\***
2. **Family Fee (\$300/family). *Due at time of registration. This fee is non-refundable.\****

*\* Should your child be put on a wait list, these fees will be returned to you and your child shall be put on a wait list.*

### **Forms and Documents to be turned In**

1. **Family Registration Form.** Only one form per family is required.
2. **Records Request Form.** *For new students, 1<sup>st</sup> - 8<sup>th</sup> Grade.* Please turn in to All Saints School after writing in the name and address of your child's previous school. All Saints School will send this form to the school.
3. **Parish Subsidy Form.** This is only required from those families who are members of a Catholic parish other than All Saints and who wish their parish to subsidize their tuition payments for All Saints School.
4. **Copy of Birth Certificate.** *For all new students.* Please do not send your original birth certificate.
5. **Copy of Student School Records File.** *For new students, grades 1<sup>st</sup> - 8<sup>th</sup>.* This copy of your child's school records is needed before a final decision will be made regarding acceptance into All Saints School.
6. **Counselor/Principal/Teacher Recommendation.** *For new students, grades 1<sup>st</sup> - 8<sup>th</sup>.* You will need to deliver this to the child's previous/current school. The school must then forward the Recommendation to All Saints School.
7. **Copy of Immunization Records.** *For all new students.*
8. **Copy of Court Custodial Document.** This is for families with joint custodial parents living at separate residences or who have sole custody over a child due to legal agreement. This document is **required** by the Archdiocese of Portland for all Catholic school student registration.
9. **Sacramental Prep Form.** *Required for all Catholic students (grades 3-8) to receive in-parish tuition*
10. **Baptismal Record.** *Required for all new Catholic students.*
11. **Tuition assistance.** Available for K-8 students who are members and participants of the Parish community as well as current in tithing. Students who are Catholic from other Parishes may qualify for Archdiocese Tuition Aid.
12. **PreK-1<sup>st</sup> Grade.** *For all new students.* New student questionnaire

***Please contact us soon after turning your application in to the school office to set up times for both a school visit and interview with a school administrator.***

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Registration is not considered complete unless **ALL** of the above have been submitted to the All Saints School Office

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Family ID# \_\_\_\_\_

# All Saints School 2018-2019 Family Registration

# NEW

<b>1</b>	Student's Last Name	First Name	2018-2019 Grade	Gender	Birth Date	
<b>2</b>	Student's Last Name	First Name	2018-2019 Grade	Gender	Birth Date	
<b>3</b>	Student's Last Name	First Name	2018-2019 Grade	Gender	Birth Date	
<b>4</b>	Student's Last Name	First Name	2018-2019 Grade	Gender	Birth Date	

**FAMILY INFORMATION**

Students live with:  Both Parents  Father only  Mother Only

Guardian  Father/Stepmother  Mother/Stepfather

If applicable:

I, \_\_\_\_\_ have sole custody of children named above.

We, \_\_\_\_\_ and \_\_\_\_\_ have joint custody.

**Custodial Adults: Please provide a copy of the court custodial document for our records.**

Check here  if you have provided the school with a custodial document in a previous year.

Father / Stepfather / Guardian (circle one) Name:	E-Mail	Cell Phone	Home Phone
Home Address	City	State	Zip Code
Work Phone			
Mother / Stepmother / Guardian (circle one) Name:	E-Mail	Cell Phone	Home Phone
Home Address	City	State	Zip Code
Work Phone			

Registered in a Catholic Parish? <input type="checkbox"/> yes <input type="checkbox"/> no	Date of Baptism	Last School Attended:
	Child #1) _____	Child #1) _____
	Child #2) _____	Child #2) _____
Parish (if Catholic)	Child #3) _____	Child #3) _____

Emergency Contact (must be other than parent)	Contact's Phone	All Saints School Alumni in Family?
		Name: _____ Year: _____
Emergency Contact #2 (must be other than parent)	Contact's Phone	Name: _____ Year: _____

Please consider for admission to All Saints School the above-named applicant(s).  
I have included all of the required documents, the **\$250 non-refundable registration fee per child**, and the **\$300 non-refundable Family Fee**.

\_\_\_\_\_  
Name of Parent/Guardian filing application      Signature of Parent/Guardian filing application      Date

**Please return this form to the school office WITH the following documents and fees attached:**

- |  |  |
|--|--|
| 1. Registration Fee (\$250—Due at Registration)  | 6. Parent Questionnaire Form (Grade K only)      |
| 2. Family Fee (\$300/family—Due at Registration) | 7. Signed Records Request Form (Grades 1-8 only) |
| 3. Copy of Birth Certificate & Immunizations     | 8. Completed Recommendation (Grades 1-8 only)    |
| 4. Sacramental Prep Form (Catholics Grades 3-8)  | 9. Parish Subsidy Form (if applicable)           |
| 5. Copy of Baptismal Record/ (if applicable)     | 10. Copy of Custodial Agreement (if applicable)  |

Registration is not considered complete unless **ALL** of the above have been submitted to the All Saints School Office  
If accepted: **If accepted: Bill tuition to:  Both parents or  \_\_\_\_\_% father  \_\_\_\_\_% mother**

# All Saints School 2018-2019 Tuition Costs

<b>Pre-K</b> <i>(per child)</i>	<b>Kindergarten – 8<sup>th</sup> Grade, Catholic</b> <i>(per child)</i>	<b>Kindergarten – 8<sup>th</sup> Grade, Non-Affiliated</b> <i>(per child)</i>
<b>\$7,150</b>	<b>\$6,150</b>	<b>\$7,150</b>

Please note that due to fundraisers and the parish subsidy, All Saints School is able to reduce the cost of In-Parish tuition. The true cost of educating one child at All Saints School is \$7,150 per child.

## Registration Fees

Registration Fees for the 2018-2019 school year is **\$250 per student**. The **Family Fee is \$300**. These fees must be paid at the time of registration and are non-refundable.

## Tuition Rates & Payment Options

The yearly tuition rates are established by the School Advisory Council and are based on the budgetary requirements of the school. The rate of tuition is not reconsidered until the following academic year. As the school is subsidized by the parish as an educational ministry, the tuition rate for students who are active and tithing members of Catholic parish families is less than for students who are not members of a Catholic parish. All Saints School receives some support from our local parish, but overall it is a **tuition driven** school. Therefore, timely tuition payments are required. Parents have three options for tuition payments:

- 1) Payment in full by **July 10<sup>th</sup>** (with 2% discount);
- 2) Bi-annual payments (due **July 10<sup>th</sup>** & **January 10<sup>th</sup>**) of half of total tuition each payment schedule;
- 3) Monthly tuition payments by electronic transfer from your checking account on the **10<sup>th</sup> of every month**.

*Example: \$6,150 Yearly Tuition*

$\$6,150 = \$513.00$  in 12 monthly payments (*July to June*)  
*(all monthly payments are rounded up to the nearest dollar)*

VISA/MasterCard payment is available with an additional 4% service charge.

## Tuition Assistance

Tuition assistance for qualifying All Saints parishioners is available. (To qualify as an All Saints parishioner you must be active (in attending Mass and in Parish events) and a tithing member for one-year prior and continue participation and tithing during your tenure. All Catholic families, including those affiliated with another parish, may apply for Archdiocesan financial aid grants. There is a limited amount of tuition aid we are able to give to families in need. Students in grades 3-8 must be current with their sacramental prep.

**FACTS Tuition Assistance Forms must be completed by March 31, 2018.**

<https://online.factsmgt.com/signin/3GK70>

## Parish Subsidies

Parish subsidies enable All Saints School to bridge the gap between the Catholic parish tuition rate and the true cost of a child's education. Students from other Catholic parishes may receive a **\$1,050.00 subsidy** from their own parish. Please note that this will not affect your Catholic parish tuition rate. This benefit will only be given to students who have the PARISH SUBSIDY FORM, signed by their Pastor or Parish Priest, and returned to All Saints School. Please note that if the PARISH SUBSIDY FORM is not signed and returned to the school office, the individual family will have to pay the Non-Affiliated Cost for the year. **Please refer to the PARISH SUBSIDY FORM for more information.**

## Other Obligations of Enrollment<sup>†</sup>

In addition to the registration fees and tuition payments, All Saints School asks that each family contribute **30 volunteer hours** to the school over the course of the year. For families with a single custodial parent, only **15 volunteer hours** are needed. **Buyout is \$15/hour**

Families are also obligated to purchase \$2000 (a **\$200 monthly average over 10 months**) in **SCRIP**. **Buyout is \$125**. If you are unfamiliar with Scrip, please contact the school office.

Each spring, All Saints School holds a **Fundraising Auction** to raise money for much needed school programs. We ask each family to donate an item or items with a combined **value of at least \$125**.

**Buyout is \$125**

<sup>†</sup>Please note that each of these obligations carry a monetary charge should families not meet them during the course of the school year.



**Permission Form:  
Photographic Display of a Minor  
(Web Page, Yearbook, Print Publications)**

I hereby give All Saints School permission to use a photograph of the minor (person under the age of 18) listed below on its website. I understand that there will be no identifying information (e.g., name, age, etc.) about the minor on this website.

This permission for web page photographic display of a minor will be in effect annually from 8/30/18 until 8/30/19 unless this permission is revoked by written notice to All Saints School.

Name(s) of minor(s):

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Date: \_\_\_\_\_

Parent/Guardian signature: \_\_\_\_\_

Parent/Guardian name (please print): \_\_\_\_\_

If you have any questions, please contact Mary Wallulis, Library Media Specialist, [mwallulis@allsaintsportland.com](mailto:mwallulis@allsaintsportland.com).

## All Saints School 2018-2019 Uniform Code

The All Saints Uniform was designed to foster school pride, be workable by parents and be enforceable by the school. Students, parents, and faculty should become familiar with the uniform code and follow it closely. All uniform clothing should fit in a neat and tidy manner. All faculty and administrators have the right to judge what is and isn't appropriate regarding student dress code and enforce consequences for inappropriate dress.

### SHIRTS:

Short or long-sleeved solid colored polo shirts that are navy, hunter green, or white  
Non-ribbed, long-sleeved turtlenecks in navy, hunter green, or white (Pre-K – 5<sup>th</sup> grade only)  
No brand logo on shirts; only All Saints logos are acceptable on polo shirts  
No button-down shirts except for white Peter Pan-collared blouses for girls (Pre-K – 5<sup>th</sup> grade girls only)  
White short-sleeve undershirts may be worn under polo shirts, but must be tucked in and must not show other than at the neck  
No colored undershirts or long-sleeve t-shirts under the polo  
Tucking in polo shirts is optional  
Untucked shirttails must hit the midpoint of the hip

### SWEATSHIRTS:

Uniform shirts are worn under all sweatshirts  
Navy blue or hunter green hooded sweatshirts with school logo from Dennis Uniform or Land's End  
Navy blue or hunter green crew-neck sweatshirt with school logo from Dennis Uniform or Land's End  
Plain navy blue hooded or crew-neck sweatshirt w/o logo  
Grey All Saints sweatshirt from Hydergraphics  
No other sweatshirts are to be worn at school

### SWEATERS:

Solid colored white, navy or hunter green long-sleeve cardigan and v-neck sweaters or solid colored navy v-neck vests

### FLEECE:

Specified navy or hunter green zip vest or navy long-sleeve zip jacket with All Saints logo from Dennis Uniform or Land's End  
No other fleece are to be worn at school

### JACKETS:

Jackets are not to be worn during class time  
Jackets are OK on the playground before and after school during recess  
No military style jackets will be worn at school  
Non-All Saints sweatshirts do not qualify as jackets  
Non-All Saints fleece do not qualify as jackets

### BELT:

A plain leather, or braided, black, brown, or navy belt is required for 4<sup>th</sup> – 8<sup>th</sup> grade students  
No decorations on belts; belts should have plain buckles

### HATS:

No hats worn in the school building by any student  
Hats are OK on the playground before and after school and during recess

### JEWELRY:

Small post earrings (no hoops or dangling earrings)  
Other small jewelry items

**ALL SAINTS CELEBRATION DAYS:** There will be *Theme Days* or *Free Dress Days* which will occur approximately once a month and/or at the discretion of the Principal, and are noted in the monthly calendar or update bulletins. For more specific information, please refer to the Student/Parent Handbook.

**PURCHASING UNIFORMS:** Below are just a few of the stores where clothing adhering to the uniform code may be purchased at: Land's End catalogs, Target, Sears, J.C. Penney's, and Dennis Uniforms. Scrip is available for Dennis Uniform and may be purchased through the school office. Please call the school office for more information.

**THE RACK:** Previously worn uniforms and school-logo clothes are also available for purchase at the school RACK. Recyclable clothes are welcomed. Please contact the school office for more information.

### JUMPERS/SKIRTS/SKORTS (optional for girls):

Blackwatch plaid jumper (Pre-K – 3<sup>rd</sup> grade)  
Blackwatch plaid skirt (4<sup>th</sup> – 8<sup>th</sup> grade); length is to be between knee-high and 2" above the knee  
Blackwatch plaid skort (Pre-K – 8<sup>th</sup> grade); length is to be between knee-high and 2" above the knee

### PANTS:

Only navy and khaki twill dress pants (Docker Style)  
Dress pants must:  
Rear flap and hip pockets are acceptable  
Have slight flare, boot cut, or straight legs  
Have plain/flat or pleated front  
Twill pants cannot have rivets or contrast stitching  
Capris/Crops (lower calf length) are acceptable  
NO bellbottoms, cargoes, carpenters, corduroys, leggings, hip-huggers, American Eagle or Dickie brand, stretch fabrics or any denim

### SHORTS:

Navy and khaki shorts that follow the color, style and pockets of the dress pants  
Length is to be between knee length and no more than 2" above the knee (not below the knee)

### SOCKS/TIGHTS/LEGGINGS:

Socks must be worn; any color & pattern  
Logo socks are acceptable  
Tights & Leggings; solid white, navy, or black

### SHOES:

Closed-toe flats or low heels with backs  
Slip on or lace-up with backs  
NO sandals, platforms, or heels above 1½"

### MAKE-UP:

Lightly applied; Middle School students only

### NAIL POLISH:

Clear or pastel pink for all students

### OTHER:

Scouting/Campfire uniforms acceptable on group meeting days  
Hairstyles and color must remain natural appearing, and non-distracting to others (e.g. totally bleached or dyed, tipping or bold streaked styles are not allowed as well as unusual colors.

Boys' hair should be shaped, neat and above the eyebrows in front. Hair should be above the collar in the back and should be above the bottom of the ear lobe.

Boys' & Girls hair bangs must not be so long that they "hang" in their eyes

***Being "in uniform" is expected to be a cooperative effort among parents, students and staff.***



# All Saints School

## 2018-2019 Principal/Counselor/Teacher Recommendation

\_\_\_\_\_ has applied for admission to Grade \_\_\_\_\_ at All Saints School. Please fill out this form and return to All Saints School as soon as possible. All Saints School considers this form vital for the applicant to be considered for admission.

***Please note that this reference is confidential and only used for admissions.  
It does not go into the child's permanent file.***

### PRIORITIES

Our program cannot serve the needs of every student, thus we solicit your help in giving our Admissions Committee a clearer insight into the applicant's qualities. Your reply will be treated **confidentially**.

How long have you known the applicant?

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In what capacity have you known the applicant?

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If you have had the applicant as a student, in what subject(s) have you taught him/her?

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How do you rate the applicant in the following categories?

	EXCELLENT	GOOD	AVERAGE	NEEDS IMPROVEMENT	COMMENTS
Writing Ability					
Reading Ability					
Math Ability					
Responsibility					
Effort <i>(in class and homework)</i>					
Leadership Potential					
Conduct/Behavior					
Quality of Homework					

Please describe the applicant using five adjectives:

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How effectively does the candidate relate to their classmates?

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*(over)*

Please note any special programs at your school that this student participates in:  
*(i.e., ESL, speech therapy, Chapter I)*

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Marking the following continuum with an (☒), how would you recommend the applicant for admission to All Saints School?

	Enthusiastically					Not Recommended
For Academic Potential						
For Strength of Character						
Overall Recommendation						

*Please feel free to make any further pertinent comments about the applicant.*

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Signature: \_\_\_\_\_

Name (Printed): \_\_\_\_\_

Position Held: \_\_\_\_\_

Date: \_\_\_\_\_

Name of School: \_\_\_\_\_

School Address: \_\_\_\_\_

Office Telephone: \_\_\_\_\_

Please fax/mail to: **REGISTRAR**  
**All Saints School**  
 601 NE Cesar E Chavez Blvd.  
 Portland, OR 97232

Phone: (503) 236-6205  
 Fax: (503) 236-0781



# All Saints School Request for Student Records

DATE \_\_\_\_\_

ATTENTION: REGISTRAR

SCHOOL NAME: \_\_\_\_\_

SCHOOL ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

PHONE NUMBER: \_\_\_\_\_

FAX NUMBER: \_\_\_\_\_

The child(ren) listed below is/are currently enrolled in All Saints School.

1. Academic Records
2. Specialized instructional Records
3. Psychological Reports
4. Behavior Records
5. Health Records

In accordance with the Family Educational Rights and Privacy Act, (FERPA) schools are allowed to disclose educational records without parent consent according to the following condition (34 CFR § 99.31): other schools to which a student is transferring.

STUDENT NAME(S):	Current Grade:	STUDENT NAME(S):	Current Grade:
1) _____	_____	3) _____	_____
2) _____	_____	4) _____	_____

Parent/Guardian NAME: \_\_\_\_\_

Parent/Guardian ADDRESS: \_\_\_\_\_

Parent/Guardian CITY, STATE, ZIP: \_\_\_\_\_

Parent/Guardian PHONE NUMBER: \_\_\_\_\_

Please send all records to:

**Registrar**  
**ALL SAINTS SCHOOL**  
601 NE Cesar E Chavez Blvd.  
Portland, OR 97232

**Phone:** (503) 236-6205  
**Fax:** (503) 236-0781



## All Saints School 2018-2019 Extended Day Care Registration Form

Please check (✓) the time blocks you wish to sign up for each student

Names of Students	2018-2019 Grade	Morning 7-8:00am	Afternoon Till 4:00pm	Afternoon Till 5:00pm	Afternoon Till 6:00pm

Primary Household: Names of Parents/Guardians		Relation to Child		Work Phone
Home Address	City	State	Zip Code	Home Phone
Other Household: Name of Parents/Guardians <i>(if applicable)</i>		Relation to Child		Work Phone
Home Address	City	State	Zip Code	Home Phone

- ◆ **Registration Fee of \$65 per child (non-refundable.)** Spots are reserved for children on a first-come, first-serve basis.
- ◆ **Registration begins February 14, 2018 at 8:00 a.m.**
- ◆ **Emergency Information Forms** must be in the school office. This form is shared by the school and ASEC.
- ◆ Day care fees are auto-withdrawn from your checking/savings account monthly, in advance for ten months, beginning August 25, 2018.
- ◆ The following rates are charged in weekly blocks:
  - up to: 1 hour of care each day = **\$20** / week
  - 2 hours of care each day = **\$40** / week
  - 3 hours of care each day = **\$50** / week
  - 4 hours of care each day = **\$65** / week
- ◆ Parents arriving **After 6:00 p.m.** will be charged a rate of **\$1.00 per minute after 6:00 p.m.**
- ◆ On designated **No School days**, the day care cost is **\$35 per child**. This is an all-day fee and you must sign-up in advance for services.
- ◆ If a child is consistently picked up after the time period already paid for (more than 4 times per month), the next bill will reflect the increased time slot. Overtime charges are \$15.00/day.
- ◆ **Please note:** Once you sign up for a time period, you are automatically billed for that time. Even if you do not use the service but are signed up, you are still billed for the time you have signed up for usage.
- ◆ No drop-in care is available.
- ◆ We are dedicated to serving the most number of students as per our day care enrollment numbers. Thus, students will be assigned depending upon the needs of individual students and program openings.

**Please pay the Registration Fee of \$65 per child when you turn in this form. This ensures your child's space in our Extended Day Care program. The school office will send you additional paperwork, as required by the State of Oregon, to complete and return to the school office.**

Bill extended care to: \_\_\_ Both parents or \_\_\_% father \_\_\_% mother



Confidential

# Teacher Recommendation Form

Applicants for Kindergarten & Grade 1  
ADMISSION FOR THE 2018-2019 SCHOOL-YEAR

**TO THE PARENT/ GUARDIAN:** Please complete the following portion of this form and give to your current teacher. Your signature acknowledges that you provide the teacher permission to share this information with our school and answer any additional questions our school might have about your child. Thank You.

Name of Child: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Current School: \_\_\_\_\_ Grade Level for the 2018-2019 School Year: \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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**TO THE TEACHER:** This form was designed to allow an exchange of information about the student whose name appears above. Your candid assessment of the applicant is very helpful in our attempt to find school placement appropriate for both the student and family. All recommendations are reviewed with the full awareness that young children are constantly changing and developing. You may be contacted if we have questions about the child. This form needs to be completed and returned to All Saints School by mail, email, or fax.

I have known this child \_\_\_\_\_ years, \_\_\_\_\_ months.  
He/she is enrolled in our school \_\_\_\_\_ days per week, \_\_\_\_\_ hours per day.  
This class has \_\_\_\_\_ students and \_\_\_\_\_ teacher(s).

Your evaluation is used solely for the admissions process.

SKILLS	Area of Strength	Age Appropriate	Needs Help	Check if this is a concern	Comments
Attention Span					
Ability to focus in group situations					
Participation in group discussions					
Ability to follow directions					
Completes tasks independently					
Respect for classroom rules					
Transition between activities					
Responds to behavioral direction					
Curiosity					
Ability to self start					
Enthusiasm for new activities					
Problem-solving ability					
Seeks assistance with task					
Takes responsibility					
Expresses ideas					
Grasps new concepts					
Uses materials appropriately					
Exhibits self-help skills					

Name of Child Applying for Admission: \_\_\_\_\_

PHYSICAL DEVELOPMENT	Area of Strength	Age Appropriate	Needs Help	Check if this is a concern	Comments
Fine motor skills					
Gross motor skills					
Speech development (articulation)					

Social/ Emotional	Area of Strength	Age Appropriate	Needs Help	Check if this is a concern	Comments
Exhibits courtesy and respect					
Shows empathy towards peers					
Interactions with teachers					
Works cooperatively with peers					
Demonstrates self-control					
Shares well without prompting					
Imagination/Creativity					
Demonstrates ability to read					
Demonstrates ability to follow					
Expresses feeling appropriately					
Shows self confidence					

Family Information	Consistently	Usually	Sometimes	Rarely	Comments
Communicates openly with school					
Participates in school activities					
Cooperates with classroom teacher					
Follows school rules and policies					

Further comments (feel free to elaborate on the areas above or discuss academic readiness & potential):

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_____ Teacher's Name (please print)	_____ Signature	
_____ School Phone Number	_____ School Email	_____ Fax

Upon completion, please mail or fax this form. First round recommendation forms are due right away. Thank you for your time and care in completing this form.

Mail: All Saints School Admissions  
 601 NE Cesar E Chavez Blvd.  
 Portland OR 97232

Fax: 503-236-0781

Email: office@allsaintsportland.com



Department of Catholic Schools

**2018-2019 PARENT “OUT-OF PARISH” SCHOOL REGISTRATION FORM**

In accordance with the Archdiocese of Portland’s 2007 revision of the **K-8 ELEMENTARY SCHOOL FINANCIAL OPERATION PLAN**, parishes without elementary schools are expected to subsidize the cost of Catholic education (at an Archdiocesan elementary school) for qualifying Catholic students in the parish.

**A qualifying Catholic student is generally determined as follows:**

- a. The family must be registered in the parish, be involved, and attend church in the parish.
- b. The family must give regular, identifiable financial support to the parish (*e.g., use of parish contribution envelopes or checks*).
- c. Parishes **may not** add additional requirements.

As part of the school registration process, this form must be completed by the parent, ***signed by your Pastor*** and returned to the school office. The signed form will document your family’s status as a qualifying Catholic family. Your family’s tuition will then be based on the “qualifying Catholic” rate charged by your school.

*✂ Please detach and return the signed form to the school office.*

**2018 – 2019 PASTOR AGREEMENT FORM**

SCHOOL: \_\_\_\_\_ DATE: \_\_\_\_\_

PARENTS’ FULL NAMES:

\_\_\_\_\_

HOME NUMBER: \_\_\_\_\_

\_\_\_\_\_

CELL NUMBER: \_\_\_\_\_

PARISH AFFILIATION: \_\_\_\_\_

NAME(S) OF CHILDREN TO BE ENROLLED

GRADE

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  
PASTOR’S SIGNATURE\*

\_\_\_\_\_  
DATE

**\*Signing this form is an agreement by the Pastor that the parish will pay \$1,050 for each child listed.**

(For Reference, please see the 2007Revision of the ARCHDIOCESAN ELEMENTARY SCHOOL FINANCIAL OPERATION PLAN.)

Form revised 1/4/2018