

- The school is financially and spiritually supported by the All Saints Parish.
- Parents can join the Parent Resource Committee which represents the needs of parents.
- Our School Advisory Council is actively involved in advising the principal and the pastor on school policies.
- All Saints School is a member of the Archdiocese of Portland School System. Our Student/Parent Handbook and Enrollment Contract are the basis for understanding the requirements of being an All Saints student and parent. As a school, we are dedicated to being part of our greater parish community.

Volunteer Support

We appreciate the fact that we have many volunteers involved in the school. **FAIR SHARE HOURS** from families are required. Please see our Student/Parent Handbook for more information.

Admissions

Admissions to All Saints is based on criteria set by the School Advisory Council (*please refer to the All Saints Registration Packet for more information*).

Applicants must submit all relevant registration forms and documents, as well as pay a non-refundable **\$250 Registration Fee** per child.

A non-refundable **\$300 Family Fee** is also required.

Formal admission is granted upon receipt of an acceptance letter and an Enrollment Contract. Pre-K students must be 4 years old by September 1, 2017. **Please call our school office (503-236-6205) with questions and plan to attend the Open House.**

Open House

January 31, 2017 at 6:30 pm



All Saints School

601 NE Cesar E. Chavez Blvd.
Portland, OR 97232

Office: 503-236-6205 □ Fax: 503-236-0781
www.allsaintsportland.com

PRE-KINDERGARTEN PROGRAM 2017-2018



All Saints School

PROVIDING QUALITY CATHOLIC
EDUCATION SINCE 1936

ALL SAINTS SCHOOL IS A CATHOLIC ELEMENTARY SCHOOL NESTLED IN THE HEART OF PORTLAND'S LAURELHURST NEIGHBORHOOD

Our school provides a Catholic education to children of all races, religions and cultural backgrounds. Our philosophy is summed up in the words of our mission statement:



The mission of All Saints Catholic School is to cultivate a unified faith-centered community in partnership with parents, and to prepare students to be life-long learners who are responsible citizens committed to the values of Christ.

All Saints School Pre-Kindergarten Program

- Our students enjoy an all day program
- Our Teacher/Student ratio is approximately 1:11 which provides for many “teachable moments”
- Pre-K schedule follows the All Saints School calendar
- Age-appropriate development skills are used in the classroom
- Our students enjoy a positive learning environment. This is periodically augmented with educational fieldtrips.
- Pre-K students are eligible to enroll in our Extended Day Care Program

.....
*Please refer to the
2017-2018 Registration Packet
for tuition information*

Thematic Curriculum approach includes:

Language Arts
Science
Math
Religion
Social Studies

Other Curriculum opportunities taught by specialists:

Art
Music
Physical Education
Library
Spanish

Annual School Events include:

Christmas Performance
Special Assemblies
Grandfriends Day
Primary Poetry Festival
Kindergarten & Eighth Grade
Graduations

Annual Fundraising Events and Activities:

Annual Fund Drive
Jogathon
Spring Auction
\$crip



All Saints School

Dear Prospective All Saints School Pre-K Parents,

Thank you for considering All Saints School. Our enrollment forms and additional information about our school are enclosed. Our student-teacher ratio in Pre-K is approximately one to eleven.

If you choose to enroll your child at All Saints School, please fill out and return the enclosed enrollment forms with a **\$250 non-refundable Registration Fee** for each child you wish to enroll. Please also pay the **\$300 non-refundable Family Fee** at the time of registration. Some students may not be assigned to a class due to class size limitation; they will be placed on a wait list for future placement should an opening occur. The **Registration Fee** and **Family Fee** will also be returned to you if the school does not have an opening available for your child. We are hopeful that there will be room for everyone without the need for a waitlist.

Entering Pre-K students need to be four years old by September 1, 2017 to be eligible for enrollment. The first full day of school for Pre-K students in the 2017-2018 school year is September 11, 2017. Families will be contacted at the end of August with their visitation time for the first week of school (September 5-8) for skill assessment and classroom placement.

All Saints School provides a wonderful opportunity for your child to learn in a positive academic environment. We are proud of our traditions and look forward to having your family in our community.

Sincerely,

Ms. Rose Rosinski
Principal

2017-2018 All Saints School

Admission Policies & Procedures

All Saints School is an educational ministry of All Saints Parish and does not discriminate on the basis of race, color, religion, national or ethnic origin, or gender. Persons of faith traditions other than Catholicism are welcome. However, all families are asked to support the philosophy of Catholic education.

In the event there are more candidates for a grade than there are openings, the following list of priorities are used in the selection of new students:

1. Currently enrolled students in good standing are assured a place for the coming year.
2. Children of Catholic families of All Saints Parish who have other siblings currently enrolled in All Saints School.
3. Children of Catholic families of All Saints Parish who have no siblings enrolled in All Saints School.
4. Children of parishioners of other Catholic parishes without a school or with a school that is over-enrolled who have other siblings currently enrolled in All Saints School.
5. Children of non-Catholic families with other siblings currently enrolled in All Saints School.
6. Children of All Saints staff who do not qualify under any of the above.
7. Children of parishioners of other Catholic parishes without a school or with a school that is over-enrolled who have no siblings enrolled in All Saints School.
8. Children of Catholic families who are not All Saints parishioners.
9. Children whose parents support the philosophy of Catholic education.

Enrollment Fees

1. **Registration/Application Fee (\$250). *Due at time of registration.*** Along with the Family Fee, this is the most important fee, for the date you submit your student's Registration Fee and Family Fee is the date their name is placed on our admissions lists. **This fee is non-refundable.***
2. **Family Fee (\$300/family). *Due at time of registration. This fee is non-refundable.****

** Should your child be put on a wait list, these fees will be returned to you and your child shall be put on a wait list.*

Forms and Documents to be turned In

1. **Family Registration Form.** *For all new students.* Only one form per family is required.
2. **Records Request Form.** *For new students, 1st - 8th Grade.* Please turn in to All Saints School after writing in the name and address of your child's previous school. All Saints School will send this form to the school.
3. **Parish Subsidy Form.** This is only required from those families who are members of a Catholic parish other than All Saints and who wish their parish to subsidize their tuition payments for All Saints School.
4. **Copy of Birth Certificate.** *For all new students.* Please do not send your original birth certificate.
5. **Copy of Student School Records File.** *For new students, grades 1st - 8th.* This copy of your child's school records is needed before a final decision will be made regarding acceptance into All Saints School.
6. **Counselor/Principal/Teacher Recommendation.** *For new students, grades 1st - 8th.* You will need to deliver this to the child's previous/current school. The school must then forward the Recommendation to All Saints School.
7. **Copy of Immunization Records.** *For all new students.*
8. **Copy of Court Custodial Document.** This is for families with joint custodial parents living at separate residences or who have sole custody over a child due to legal agreement. This document is **required** by the Archdiocese of Portland for all Catholic school student registration.
9. **Sacramental Prep Form.** *Required for all Catholic students (grades 3-8) to receive in-parish tuition*
10. **Baptismal Record.** *Required for all new Catholic students.*
11. **Tuition assistance.** Available for K-8 students who are members and participants of the Parish community as well as current in tithing. Students who are Catholic from other Parishes may qualify for Archdiocese Tuition Aide.

Please contact us soon after turning your application in to the school office to set up times for both a school visit and interview with a school administrator.

Registration is not considered complete unless **ALL** of the above have been submitted to the All Saints School Office

All Saints School

Family ID# _____

2017-2018 Pre-K Registration

1	Child's Last Name	First Name	2017-2018 Grade PRE-K	Gender	Birth Date	
2	Child's Last Name	First Name	2017-2018 Grade PRE-K	Gender	Birth Date	

FAMILY INFORMATION

Students live with: ___ Both Parents ___ Father only ___ Mother Only
 ___ Guardian ___ Father/Stepmother ___ Mother/Stepfather

If applicable:

I, _____ have sole custody of children named above.

We, _____ and _____ have joint custody.

Custodial Adults: Please provide a copy of the court custodial document for our records.

Check here if you have provided the school with a custodial document in a previous year.

Father / Stepfather / Guardian (circle one) Name:	E-Mail	Cell Phone	Home Phone
Home Address	City	State	Zip Code
			Work Phone

Mother / Stepmother / Guardian (circle one) Name:	E-Mail	Cell Phone	Home Phone
Home Address	City	State	Zip Code
			Work Phone

Registered in a Catholic Parish? ___ yes ___ no	Date of Baptism	Last School Attended:
	Child #1) _____	Child #1) _____
	Child #2) _____	Child #2) _____
Parish (if Catholic)	Child #3) _____	Child #3) _____

Emergency Contact (must be other than parent)	Contact's Phone	All Saints School Alumni in Family?
Emergency Contact #2 (must be other than parent)	Contact's Phone	Name: _____ Year: _____
		Name: _____ Year: _____

Please consider for admission to All Saints School the above-named applicant(s).
 I have included all of the required documents, the **\$250 non-refundable registration fee per child**, and the **\$300 non-refundable Family Fee**.

 Name of Parent/Guardian filing application Signature of Parent/Guardian filing application Date

Please return this form to the school office WITH the following fees attached:

1. Registration Fee (\$250/child)
2. Family Fee (\$300/family)

Please return the following documents to the school office within two weeks of acceptance:

- | | |
|------------------------------|--|
| 3. Copy of Birth Certificate | 5. Copy of Baptismal Record (if applicable) |
| 4. Immunization Records | 6. Copy of Custodial Agreement (if applicable) |

Registration is not considered complete unless **ALL** of the above have been submitted to the All Saints School Office

If accepted: **Bill tuition to:** ___ Both parents or ___% father ___% mother

All Saints School 2017-2018 Tuition Costs

Pre-K <i>(per child)</i>	Kindergarten – 8th Grade, Catholic <i>(per child)</i>	Kindergarten – 8th Grade, Non-Affiliated <i>(per child)</i>
\$6,950	\$5,950	\$6,950

Please note that due to fundraisers and the parish subsidy, All Saints School is able to reduce the cost of In-Parish tuition. The true cost of educating one child at All Saints School is \$6,950 per child.

Registration Fees

Registration Fees for the 2017-2018 school year is **\$250 per student**. The **Family Fee is \$300**. These fees must be paid at the time of registration and are non-refundable.

Tuition Rates & Payment Options

The yearly tuition rates are established by the School Advisory Council and are based on the budgetary requirements of the school. The rate of tuition is not reconsidered until the following academic year. As the school is subsidized by the parish as an educational ministry, the tuition rate for students who are active and tithing members of Catholic parish families is less than for students who are not members of a Catholic parish. All Saints School receives some support from our local parish, but overall it is a **tuition driven** school. Therefore, timely tuition payments are required. Parents have three options for tuition payments:

- 1) Payment in full by July 20th (with 2% discount);
 - 2) Bi-annual payments (due July 20th & January 20th) of half of total tuition each payment schedule;
 - 3) Monthly tuition payments by electronic transfer from your checking account on the 5th or 20th of every month.
- * VISA/MasterCard payment is available with an additional 4% service charge.

Example: \$5,950 Yearly Tuition

\$5,950 = \$496.00 in 12 monthly payments (July to June)

(all monthly payments are rounded up to the nearest dollar)

Tuition Assistance

Tuition assistance for qualifying All Saints parishioners is available*. All Catholic families, including those affiliated with another parish, may apply for Archdiocesan financial aid grants. There is a limited amount of tuition aid we are able to give to families in need. Students in grades 3-8 must be current with their sacramental prep. **FACTS Tuition Assistance Forms must be completed by March 31, 2017.** <https://online.factsmgt.com/signin/3GK70> * To qualify as an All Saints parishioner you must be active (in attending Mass and in Parish events) and a tithing member for one-year prior and continue participation and tithing during your tenure.

Parish Subsidies

Parish subsidies enable All Saints School to bridge the gap between the Catholic parish tuition rate and the true cost of a child's education. Students from other Catholic parishes normally receive a **\$1,025.00 subsidy** from their own parish. Please note that this will not affect your Catholic parish tuition rate. This benefit will only be given to students who have the PARISH SUBSIDY FORM, signed by their Pastor or Parish Priest, and returned to All Saints School. Please note that if the PARISH SUBSIDY FORM is not signed and returned to the school office, the individual family will have to pay the Non-Affiliated Cost for the year. **Please refer to the PARISH SUBSIDY FORM for more information.**

Other Obligations of Enrollment[†]

In addition to the registration fees and tuition payments, All Saints School asks that each family contribute **30 volunteer hours** to the school over the course of the year. For families with a single custodial parent, only **15 volunteer hours** are need. Buyout is \$15/hour

Families are also obligated to purchase \$2000 (a **\$200 monthly average over 10 months**) in **SCRIP**. Buyout is \$125. If you are unfamiliar with Scrip, please contact the school office.

Each spring, All Saints School holds a **Fundraising Auction** to raise money for much needed school programs. We ask each family to donate an item or items with a combined **value of at least \$125**. Buyout is \$125

[†]Please note that each of these obligations carry a monetary charge should families not meet them during the course of the school year.



**Permission Form:
Photographic Display of a Minor
(Web Page, Yearbook, Print Publications)**

I hereby give All Saints School permission to use a photograph of the minor (person under the age of 18) listed below on its website. I understand that there will be no identifying information (e.g., name, age, etc.) about the minor on this website.

This permission for web page photographic display of a minor will be in effect annually from 8/30/17 until 8/30/18 unless this permission is revoked by written notice to All Saints School.

Name(s) of minor(s):

Date: _____

Parent/Guardian signature: _____

Parent/Guardian name (please print): _____

If you have any questions, please contact Mary Wallulis, Library Media Specialist, mwallulis@allsaintsportland.com.

All Saints School 2017-2018 Uniform Code

The All Saints Uniform was designed to foster school pride, be workable by parents and be enforceable by the school. Students, parents, and faculty should become familiar with the uniform code and follow it closely. Fabric swatches will be handed out to all families, and clothing should match the swatches are posted on the bulletin board inside the school office. All uniform clothing should fit in a neat and tidy manner. All faculty and administrators have the right to judge what is and isn't appropriate regarding student dress code and enforce consequences for inappropriate dress.

SHIRTS:

Short or long-sleeved solid colored polo shirts that are navy, hunter green, or white
Non-ribbed, long-sleeved turtlenecks in navy, hunter green, or white (Pre-K – 5th grade only)
No brand logo on shirts; only All Saints logos are acceptable on polo shirts
No button-down shirts except for white Peter Pan-collared blouses for girls (Pre-K – 5th grade girls only)
White short-sleeve undershirts may be worn under polo shirts, but must be tucked in and must not show other than at the neck
No colored undershirts or long-sleeve t-shirts under the polo
Tucking in polo shirts is optional
Untucked shirttails must hit the midpoint of the hip

SWEATSHIRTS:

Uniform shirts are worn under all sweatshirts
Navy blue or hunter green hooded sweatshirts with school logo from Dennis Uniform or Land's End
Navy blue or hunter green crew-neck sweatshirt with school logo from Dennis Uniform or Land's End
Plain navy blue hooded or crew-neck sweatshirt w/o logo
Grey All Saints sweatshirt from Hydergraphics
No other sweatshirts are to be worn at school

SWEATERS:

Solid colored white, navy or hunter green long-sleeve cardigan and v-neck sweaters or solid colored navy v-neck vests

FLEECE:

Specified navy or hunter green zip vest or navy long-sleeve zip jacket with All Saints logo from Dennis Uniform or Land's End
No other fleece are to be worn at school

JACKETS:

Jackets are not to be worn during class time
Jackets are OK on the playground before and after school during recess
No military style jackets will be worn at school
Non-All Saints sweatshirts do not qualify as jackets
Non-All Saints fleece do not qualify as jackets

BELT:

A plain leather, or braided, black, brown, or navy belt is required for 4th – 8th grade students
No decorations on belts; belts should have plain buckles

HATS:

No hats worn in the school building by any student
Hats are OK on the playground before and after school and during recess

JEWELRY:

Small post earrings (no hoops or dangling earrings)
Other small jewelry items

ALL SAINTS CELEBRATION DAYS: There will be *Theme Days* or *Free Dress Days* which will occur approximately once a month and/or at the discretion of the Principal, and are noted in the monthly calendar or update bulletins. For more specific information, please refer to the Student/Parent Handbook.

PURCHASING UNIFORMS: Below are just a few of the stores where clothing adhering to the uniform code may be purchased at: Land's End catalogs, Target, Sears, J.C. Penney's, and Dennis Uniforms. Scrip is available for Dennis Uniform and may be purchased through the school office. Please call the school office for more information.

THE RACK: Previously worn uniforms and school-logo clothes are also available for purchase at the school RACK. Recyclable clothes are welcomed. Please contact the school office for more information.

JUMPERS/SKIRTS/SKORTS (optional for girls):

Blackwatch plaid jumper (Pre-K – 3rd grade)
Blackwatch plaid skirt (4th – 8th grade); length is to be between knee-high and 2" above the knee
Blackwatch plaid skort (Pre-K – 8th grade); length is to be between knee-high and 2" above the knee

PANTS:

Only navy and khaki twill dress pants (Dockers Style)
Dress pants must:
Rear flap and hip pockets are acceptable
Have slight flare, boot cut, or straight legs
Have plain/flat or pleated front
Twill pants cannot have rivets or contrast stitching
Capris/Crops (lower calf length) are acceptable
NO bellbottoms, cargoes, carpenters, corduroys, leggings, hip-huggers, American Eagle or Dickie brand, stretch fabrics or any denim

SHORTS:

Navy and khaki shorts that follow the color, style and pockets of the dress pants
Length is to be between knee length and no more than 2" above the knee (not below the knee)

SOCKS/TIGHTS/LEGGINGS:

Socks must be worn; any color & pattern
Logo socks are acceptable
Tights & Leggings; solid white, navy, or black

SHOES:

Closed-toe flats or low heels with backs
Slip on or lace-up with backs
NO sandals, platforms, or heels above 1½"

MAKE-UP:

Lightly applied; Middle School students only

NAIL POLISH:

Clear or pastel pink for all students

OTHER:

Scouting/Campfire uniforms acceptable on group meeting days
Hairstyles and color must remain natural appearing, and non-distracting to others (e.g. totally bleached or dyed, tipping or bold streaked styles are not allowed as well as unusual colors.
Boys' hair should be shaped, neat and above the eyebrows in front. Hair should be above the collar in the back and should be above the bottom of the ear lobe.
Boys' & Girls hair bangs must not be so long that they "hang" in their eyes

Being "in uniform" is expected to be a cooperative effort among parents, students and staff.

All Saints School

2017-2018 Extended Day Care Registration Form

Please check (✓) the time blocks you wish to sign up for each student

Names of Students	2017-2018 Grade	Morning 7-8:00am	Afternoon Till 4:00pm	Afternoon Till 5:00pm	Afternoon Till 6:00pm

Primary Household: Names of Parents/Guardians		Relation to Child		Work Phone
Home Address	City	State	Zip Code	Home Phone
Other Household: Name of Parents/Guardians (if applicable)		Relation to Child		Work Phone
Home Address	City	State	Zip Code	Home Phone

- ◆ **Registration Fee of \$60 per child (non-refundable.)** Spots are reserved for children on a first-come, first-serve basis.
- ◆ **Registration begins February 6, 2017 at 8:00 a.m.**
- ◆ **Emergency Information Forms** must be in the school office. This form is shared by the school and ASEC.
- ◆ Day care fees are auto-withdrawn from your checking/savings account monthly, in advance, beginning August 25, 2017.
- ◆ The following rates are charged in weekly blocks:
 - 1 hour of care each day = **\$18 / week**
 - up to: 2 hours of care each day = **\$36 / week**
 - 3 hours of care each day = **\$45 / week**
 - 4 hours of care each day = **\$60 / week**
- ◆ Parents arriving **After 6:00 p.m.** will be charged a rate of **\$1.00 per minute after 6:00 p.m.**
- ◆ On designated **No School days**, the day care cost is **\$32 per child**. This is an all-day fee and you must sign-up in advance for services.
- ◆ If a child is consistently picked up after the time period already paid for (more than 4 times per month), the next bill will reflect the increased time slot. Overtime charges are \$15.00/day.
- ◆ **Please note:** Once you sign up for a time period, you are automatically billed for that time. Even if you do not use the service but are signed up, you are still billed for the time you have signed up for usage.
- ◆ No drop-in care is available.
- ◆ We are dedicated to serving the most number of students as per our day care enrollment numbers. Thus, students will be assigned depending upon the needs of individual students and program openings.

Please pay the Registration Fee of \$60 per child when you turn in this form. This ensures your child's space in our Extended Day Care program. The school office will send you additional paperwork, as required by the State of Oregon, to complete and return to the school office.

Bill extended care to: ___ Both parents or ___% father ___% mother